



Indian Arts Research Center Service Fee Schedule

Image reproduction fees, curatorial fees, and institutional loan fees are detailed below. Fees are subject to change at any time. Adjustments of fees for uses not covered in the following shall be made at the discretion of the collections manager or the registrar and are subject to negotiation.

Image Reproduction Fees

Purchase/Rental Fees

Image Type*	Commercial		Nonprofit		Native or Student	
	# of images	cost per image	# of images	cost per image	# of images	cost per image
Digital image on CD	1-5	\$5	1-5	\$5	1-5	\$5
	6-10	\$7	6-10	\$7	6-10	\$7
	11 +	\$10	11 +	\$10	10 +	\$10
Slide (purchase)	\$15		\$15		\$10	
Transparency (rental: three months)**	\$75		\$60		\$55	
Digital color printouts	\$0.50		\$0.50		\$0.50	
Photocopies	\$0.10		\$0.10		\$0.10	

* Permission for reproduction in publications will only be granted for professional-quality photographs. If a professional-quality image does not exist for a collection item, the requestor may opt to have the item photographed by an IARC staff-approved professional photographer. The photographer's fees will be paid by the requestor.

** Late fees will be charged for all transparencies returned outside of this three-month limit at \$50 for each additional month, unless special arrangements are made in advance. If a transparency is damaged or lost, a replacement fee of \$300 will be assigned to the borrower. There is no refund on rentals.

Reproduction Permission Fees: Books

Print Run	Commercial B/W		Commercial Color		Nonprofit B/W		Nonprofit Color		Native or Student B/W or Color
	Interior	Cost	Interior	Cost	Interior	Cost	Interior	Cost	
5,000 or fewer	Interior	\$75	Interior	\$100	Interior	\$35	Interior	\$50	\$0
	Cover	\$150	Cover	\$200	Cover	\$75	Cover	\$100	
5,001 – 10,000	Interior	\$150	Interior	\$200	Interior	\$75	Interior	\$100	\$0
	Cover	\$300	Cover	\$400	Cover	\$150	Cover	\$200	
10,001 – 15,000	Interior	\$225	Interior	\$300	Interior	\$120	Interior	\$150	\$0
	Cover	\$450	Cover	\$600	Cover	\$225	Cover	\$300	
15,001 – 20,000	Interior	\$300	Interior	\$400	Interior	\$155	Interior	\$200	\$0
	Cover	\$600	Cover	\$800	Cover	\$300	Cover	\$400	
20,001 – 25,000	Interior	\$375	Interior	\$500	Interior	\$190	Interior	\$250	\$0
	Cover	\$750	Cover	\$1,000	Cover	\$375	Cover	\$500	
25,001 or more	Interior	\$450	Interior	\$600	Interior	\$225	Interior	\$300	\$0
	Cover	\$900	Cover	\$1,200	Cover	\$450	Cover	\$600	

Reproduction Permission Fees: Magazines, periodicals, CDs, Internet, posters, calendars, books under \$10

Commercial B/W		Commercial Color		Nonprofit B/W		Nonprofit Color		Native or Student B/W or Color	
Interior	Cost	Interior	Cost	Interior	Cost	Interior	Cost	Interior	Cost
Interior	\$35	Interior	\$50	Interior	\$15	Interior	\$25	Interior	\$0
Cover	\$75	Cover	\$100	Cover	\$30	Cover	\$50	Cover	\$0

Curatorial Fees

Research (including research photography)*	Project-based or goal-oriented	First hour: no Fee Subsequent hour(s): \$50 /hour Total research time: 3 hours	
	Commercial or other purpose	\$60 /hour Total research time: 2 hours	
Loan preparation	Institutional borrowers	First 6 hours: no fee Time exceeding 6 hours: \$50 / hour	
Photocopying/ printing services	All researchers	Photocopies	First 50 pages: \$0.10/ page 51 + pages: \$0.15/ page
		Digital color printouts	\$0.50/ page

* Researchers wishing to photograph collection items themselves may do so only for research purposes, are subject to all IARC photography policies and procedures, and must sign the IARC *Copyright Assignment for Research Photographers*. Only professional-quality photographs may be used for publication purposes.

Institutional Loan Fees

As the IARC is a nonexhibiting institution, fees are assigned for loans to cover staff time in loan preparation. The fees are based on the status of the borrowing institution, although alternatives to the straight fees may be accommodated at the discretion of the IARC director.

1. The borrowing institution must request the loan of items in writing on letterhead and include specifics such as dates, purpose of the loan, and manner of exhibition. Facility reports must also be provided for all venues for review by IARC staff for loans to be considered.
2. A curatorial fee of \$50 /hr. will be billed to the borrower for staff time exceeding six hours in the preparation of a loan.
3. All shipping, packing, and crating costs will be billed to the borrower.
4. Conservation treatment, if necessary, will be performed by an IARC staff-approved, contracted conservator at his/her standard hourly rate. Fees for the conservator's services will be billed to the borrower.
5. A written appraisal for the replacement value of each loan item must be completed by a certified appraiser. This is for insurance purposes and therefore the cost of the appraiser's services will be billed to the borrowing institution. Loan renewals or extensions may require a new appraisal for replacement value.
6. The borrowing institution is responsible for providing proof of insurance on all borrowed items door-to-door at full value prior to the time collection items leave the IARC.
7. Photography fees will be billed in accordance with the IARC's current image reproduction fees (see above).

Nonprofit Interests

Number of Objects	In State	Out of State	Out of Country	Loan Renewals*
1	\$25	\$50	\$75	\$15
2-3	\$50	\$100	\$150	\$25
4-5	\$75	\$150	\$225	\$40
6-10	\$100	\$200	\$300	\$50
11+ **	\$25	\$50	\$75	\$10

Native Interests & Cultural Centers

Number of Objects	In State	Out of State	Out of Country	Loan Renewals*
1	\$15	\$20	\$50	\$10
2-3	\$30	\$40	\$100	\$15
4-5	\$45	\$60	\$150	\$25
6-10	\$60	\$80	\$200	\$30
11+ **	\$15	\$20	\$50	\$5

For-Profit & Commercial Interests***

Number of Objects	In State	Out of State	Out of Country	Loan Renewals*
1	\$50	\$75	\$150	\$25
2-3	\$100	\$125	\$200	\$50
4-5	\$150	\$175	\$250	\$75
6-10	\$200	\$225	\$300	\$100
11+ **	\$25	\$50	\$75	\$15

* Renewal fees are the same within their category, without regard to geographical location. Typically loans are limited to a one-year period, but if a renewal is granted, these fees will be applied.

** Cost per item when number of items borrowed exceeds ten.

*** Though the primary function of the SAR collections is research and education, permission occasionally may be granted to use SAR collections for other purposes provided all applicable loan and image reproduction conditions are observed.